## **History**

The History area is a powerful area used to record any events that have an expiration. Whether a medical, biennial, flight check, or any other event that has an expiration, the event should be logged in the History section. History events can be added from Options...History area and can be designated to expire end-of-month or on a specific date. When creating an event, the title, duration, and whether or not EOM is configured. Events must be configured prior to entering an event in the History area. When the mouse pointer is in the Event field, a button on the History toolbar will appear allowing a quick ability to add events. Once the event is added, it will be available in the drop down list of configured events. Select the event, then enter the date the event was accomplished. Logbook Pro will automatically calculate the due date, which can be overridden if desired.

The History display will shade all previously accomplished events to only the most recent event, of a given type, is clearly visible. Expired events will be displayed in red. History items are directly integrated into the Currency Editor and can also be quickly displayed from the Currency button on the status bar.

History events will be evaluated at program startup and if expires within the currency warning time frame (see Currency Options) a reminder window will appear advising the user of the impending expiration.

All areas that are spreadsheet style entry systems, as well as the right side views or the Logbook Pro Explorer have a built in printing capability and allow export to numerous formats. To read more on Printing directly from the spreadsheet entry systems or Exporting data, read the associated sections of this help documentation.